

First Unitarian Universalist Church of West Volusia
116 S. Clara Avenue, DeLand, Florida 32720
firstuuofwestvolusiadeland@gmail.com

Check Request \$ _____ Required by: _____

Date Requested: _____

Committee, Team OR Budget Line Item to be billed: _____

Paid by check: # _____

Date: _____

Staff/Committee Chair Approval: _____

Purpose or items(s) (or attach receipts)

SPECIAL INSTRUCTIONS: (attach info.,

hold for p/u, etc.)

Pay To:

Mail To:

PLEASE USE ONE FORM FOR EACH COMMITTEE, TEAM OR BUDGET CATEGORY. DO NOT COMBINE REQUESTS. If monies are to be split between two or more Committees or Teams, please fill out one form for each and attach copy of invoices or receipts. Be sure each respective chair has approved their portion.